***Government of India***

***Department of Atomic Energy***

***Indira Gandhi Centre for Atomic Research***

***Kalpakkam***

**IGCAR/RMG/RS/2017-18 Date: 19/11/2019**

**Subject:** Reimbursement of contingency expenses for the month of Jul-Dec-2018

|  |  |  |
| --- | --- | --- |
| **Name: Parthkumar Rajendrabhai Patel** | **IC No: 32364** | **JRF/SRF: SRF** |
| **Date of Joining: 01/06/2016** | **E- mail: parthpdpu@gmail.com** | **Intercom: 22912** |

I have incurred the following expenses which are relevant to my course work / research.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No** | **Details of Expenditure** | **Amount** | **Bill No & Date** | **Remarks** |
| 1 | Logitech M235 wireless mouse | 599.00/- | **HYD8-2588354**  **Date: 06/10/2019** |  |
| 2 | SanDisk Ultra 64 GB USB 3.0 pendrive | 799.00/- | **HYD8-2588354**  **Date: 06/10/2019** |  |
| 3 | Samsung DDR3 4 GB RAM | 1,295.00/- | **HYD8-17005**  **Date: 06/10/2019** |  |
| 4 | Book Xerox | 3,190.00/- |  | Rs. 100 (as cash advance) + Rs. 3,090.00 (Direct A/C transfer) |
| 5 | Book Xerox | 1,247.00/- |  |  |
| 6 | WD 240 GB SSD | 2,839.00/- | **BLR5-6238**  **Date: 02/03/2019** |  |
| 7 | Cooler master CPU fan | 649.00/- | **ZNOP-9756**  **Date-10/07/2019** |  |
|  | **Total** | **Rs. 10,618.00/-** |  |  |

(Rupees in words Ten Thousand Six Hundred Eighteen Rupee only.)

**UNDERTAKING**

I hereby declare that the items listed above are purchased against the contingency fund granted to me for my research at IGCAR. I assure that I will keep these items safely till my tenure gets completed at IGCAR. I am aware that I should produce these items for inspection anytime during the tenure and any discrepancy or irregularity noticed during inspection is liable for disciplinary action by the Department. I request that the above expenditure may be reimbursed.

**(Parthkumar Rajendrabhai Patel)**

|  |  |  |
| --- | --- | --- |
| Expenditure reimbursed so far: Rs.32,000.00/- | Present Claim: Rs.10,618.00/- | Total: Rs.42,618.00/- |

Cash bills / vouchers checked with the items / books purchased. Books have been duly stamped.

**(Shanmugadevi.P)**

**HBNI/IGCAR**